



Info for relatives to an inmate

- How to book a visit?
- When can you visit?
- How to deposit clothes etc. to a relative in prison?

Visiting application

Inmates in Copenhagen Prisons are entitled to one visit per week.

The inmate must send a visiting application form to each visitor. All visitors must have a separate visiting order. Children under 15 years must always be accompanied by an adult.

A visit may consist of maximum 3 adults and 3 children under 15 years

Each visitor must fill in the application form and send it to:



Københavns Fængsler
(Copenhagen Prisons)
Besøgsafdelingen (Visiting Centre)
Vigerslev Allé 1D
2450 Copenhagen SV

The usual processing time for visiting applications is five to six weekdays.

Booking of visits

You can book a visit when you have received the approved visiting application.

Booking a visit can be made up to one week forward to the date of the visit at
TEL.NO: +0045 7255 5221

Monday - Thursday At 3 PM-8 PM
Sunday At 10 AM - 2 PM



The visiting Centre at Vestre Prison

Visiting hours - Vestre Prison

Monday - Thursday 2 P.M.- 8.30 P.M.
Sunday 9.30 A.M.-4 P.M.

When you arrive

Follow the signs that will show you where to go.

Remember to bring valid identification such as passport or driving license.

We recommend that you arrive 15 minutes before the visit is scheduled. If you are delayed phone us at +0045 7255 5221 or the visit may be cancelled.

Visiting relatives living abroad

Visiting relatives living abroad do not need a visiting application but must show passport and ticket as documentary validation. You also have to send a police clearance certificate in advance from the country where you live or bring it. (translated into english)

It is very important that you contact us and book a visit before you travel to Denmark!

Visiting hours relatives living abroad

Weekdays At 9 A.M. - 2 P.M.



A visiting room in Vestre Prison.

Prison Depository(indlevering)

Relatives to an inmate may deposit items to an inmate. Follow the signs that will show you where to go.

Photo-id (such as passport and driving license) must be presented when delivering items.



Opening hours for depositing

Specific information about opening times for depositing items to an inmate will be published on our website www.kfinfo.dk

Which items may you deposit?

- **Clothes**
- **Shoes**
- **Money** (no amount limit but the inmate only receive 500 kr. at a time. The remaining amount is put into a account from which the inmate can withdraw.).

(1) Cash delivered in the Prison Depository can be expected to be transferred to the inmate the following day after 1 P.M. (except Fridays).

2) Send a check. All checks - with the exception of checks from public authorities, must be approved by our bank before redemption can take place - approx. 5 business days - before being transferred to the inmate.

CD's and dvd's in their original, sealed packaging if the inmate is without visiting and mail restrictions

School books: Inmates who are enrolled students may receive schoolbooks through the depository which must be approved before being handed out.

Not permitted items

- Food
- Candy
- Toilet articles
- Electronics

www.kfinfo.dk

Find more information about visiting procedures, pictures from the prison etc. at our website www.kfinfo.dk

Contact us

Please contact us if you cannot find the information you need on our website or in this brochure:

TEL.NO: +0045 7255 5221

For relatives to an inmate at Vestre Prison

How to visit and deposit items to an inmate

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